

MINUTES OF THE TOWN BOARD MEETING OF MARCH 11, 2015

PRESENT: Supervisor Edward Fairbrother
Council Bob Adams
Lee Giammichele
Mike Saglibene
Andy Gillette
Attorney Thomas Reilly
Town Clerk Linda Cross

Supervisor Fairbrother called the Town Board Meeting to order at 4:00 p.m. and requested those present to participate in the Pledge of Allegiance.

Presentation: Chemung County I.T. shared services with the Town of Big Flats

- Mike Krusen – Deputy County Executive
- Steve Wilber - Chemung County Director

CONCERNS OF PEOPLE - None

REPORTS

Supervisor Fairbrother stated the following reports for February 2015 have been received and are on file in the office of the Town Clerk:

Town Clerk's Monthly Report, Supervisor's Fund Balance Report, Youth Department Monthly Report, Department of Public Works Monthly Report, Assessor's Monthly Report, Code and Planning Department Monthly Report, Community Center Monthly Report, Court's Monthly Report for January & February, Dog Control's Monthly Report, for January & February.

UNFINISHED BUSINESS

Resolution regarding the LOCAL LAW NO.1 OF 2015, CONSERVATION & RECREATION CONSERVATION ZONING AMENDMENT moved to a later date, after the County Approves it.

RESOLUTION NO. 86-15 COURT GRANT BUDGET AMENDMENT APPROVED

Resolution by: Giammichele
Seconded by: Gillette

WHEREAS a memorandum was received from the Bookkeeper, dated March 4, 2015, requesting authorization to amend the 2015 General Fund budget to include the balance of the 2012-2013 cycle court grant ,and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such further action is necessary regarding the same, now

MINUTES OF THE TOWN BOARD MEETING OF MARCH 11, 2015

RESOLUTION NO. 86-15, COURT GRANT BUDGET AMENDMENT APPROVED continued

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to fulfill the following budget transfers:

General Fund

Increase	A.0960 Appropriations	5,388.47
To	A.1110.0401—Justice CE=Court Grant	5,388.47
Increase Appropriated Fund Balance- A.0599		5,388.47

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 87-15
WINTER TAFFY EMPLOYEES FOR 2015
NYS MINIMUM WAGE REQUIREMENT AMENDED

Resolution by: Saglibene
Seconded by: Adams

WHEREAS the Big Flats Youth Services Department hosts the Winter TAFFY Program from September 26, 2014 through April 10, 2015, and

WHEREAS the Program Coordinator recommends the Town Board appoint the employees listed below, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board Amends the 2015 hourly rate, due to the NYS minimum wage requirement for the following Winter TAFFY employees retroactively January 1, 2015;

Amanda Lee	\$8.75/hr.
Logan Carpenter	\$8.75/hr.
Victoria Davis	\$8.75/hr.
Derek Stein	\$8.75/hr.
Danielle Fuller-Sincock	\$8.75/hr.
Jordan Yorio	\$8.75/hr.
Sara Lovell	\$8.75/hr.
Kayla Mitchell	\$8.75/hr.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

MINUTES OF THE TOWN BOARD MEETING OF MARCH 11, 2015

NEW BUSINESS

RESOLUTION NO. 88-15

STC REGIONAL LEADERSHIP CONFERENCE ATTENDEES APPROVED

Resolution by: Adams

Seconded by: Saglibene

WHEREAS the Town Board has determined that the Regional Leadership Conference sponsored by the Southern Tier Central Regional Planning & Development Board is a beneficial conference for Town employees, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the following staff to attend the 2015 Annual Southern Tier Central Regional Leadership Conference on April 1, 2015, and / or April 2, 2015 at Corning Community College:

Chris Austin, Shondrea Cobb, Shawn Crater, Linda Cross, Ed Fairbrother, Heather Hanson, Paul Hart, Patricia Haritigan-Huten, Lisa Hess, John Hunter, Yvonna Kelly, Amy Lorenz, David Robbins, Dave Seely, Laura Sullivan, Merlyn Tiwari, Don Williams, will be attending one day, and

Bob Byland, Tim Gilbert, Lance Muir, Thomas Reilly, Tom Whispel, will be attending two days at the Regional Leadership Conference, and

FURTHER RESOLVED Town vehicles will be used for transportation to said conference; therefore, mileage will not be reimbursable, and

FURTHER RESOLVED the above-referenced training activity is acceptable to the Town Board and the members of the Zoning Board of Appeals and the Planning Board that attended or shall attend any of these training sessions shall receive credit for the purposes of complying with the Big Flats Town Code Sections 17.60.040 and 17.72.065.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother

NAYS: None

MINUTES OF THE TOWN BOARD MEETING OF MARCH 11, 2015

RESOLUTION NO. 89-15

RICHARD MCNEILLY, CPA FOR ANNUAL AUDITING FINANCIAL STATEMENT,
YEAR ENDING, DECEMBER 31, 2015, 2016, AND 2017

Resolution by: Gillette
Seconded by: Giammichele

WHEREAS the contract for auditing services expires this year, and

WHEREAS the Town Supervisor as the Town's CFO recommends Richard McNeilly, CPA as the Town's official auditor for the years ending December 31, 2015, 2016 and 2017 for all financial statements and accounting principles, which also includes the audit of the Town Justices, and

WHEREAS Richard McNeilly has been the Town's auditor and having complete confidence in his fair and balanced auditing of the Town's financial procedures, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED that the Town Board authorizes the Town Supervisor to enter into an agreement with Richard McNeilly, CPA(Certified Public Accountant), 124 West Franklin Street, Horseheads, NY for the purposes of completing an audit of the financial statements for the years ending December 31, 2015, 2016 and 2017 at the annual cost not to exceed Eight Thousand Nine Hundred Dollars (\$8,900.00), which also includes the audit of the Town Justices.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO 90-15

INTEGRY'S ENERGY SERVICES OF NEW YORK INC. FOR ELECTRIC SERVICE
TWO YEAR AGREEMENT APPROVED

Resolution by: Giammichele
Seconded by: Saglibene

WHEREAS the contract for the Town's electric supply is up on March 31, 2015, and

WHEREAS the Town Supervisor has explored three options for these services, and

WHEREAS with comparisons with two other companies, BidURemergy and ProStar Energy Services of New York, Inc., were higher, and

MINUTES OF THE TOWN BOARD MEETING OF MARCH 11, 2015

RESOLUTION NO 90-15, INTEGRY'S ENERGY SERVICES OF NEW YORK INC. FOR ELECTRIC SERVICE TWO YEAR AGREEMENT APPROVED

WHEREAS the cost for two years from Integrys Energy Services for electric at a cost of 0.05471 KWH, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED that the Town Board authorizes the Town Supervisor to enter into a two year agreement April 1, 2015-March 31, 2017, with Integrys Energy Services of New York, Inc. for the Towns Electric service.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 91-15
SOUTHERN TIER ECONOMIC GROWTH INC. AGREEMENT FOR
THE YEAR OF 2015 APPROVED

Resolution by: Adams
Seconded by: Saglibene

WHEREAS the Town Board has determined that an agreement with Southern Tier Economic Growth Inc. (STEG) for the purposed of providing continued economic growth and development services would be a benefit to the Town, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQR 6NYCRR, Part 617.5 (c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorized the Town Supervisor to enter into an annual agreement with Southern Tier Economic Growth Inc. for the purpose of providing continued economic growth and development services for calendar year 2015 at a cost not to exceed \$2,500.00 (Twenty Five Hundred dollars).

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

MINUTES OF THE TOWN BOARD MEETING OF MARCH 11, 2015

RESOLUTION NO. 92-15
MARCH 11, 2015 COMMUNICATIONS LOG APPROVED

Resolution by: Gillette
Seconded by: Giammichele

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

March 4, 2015

Time Warner Cable – RE: March 4, 2015 Programming Notice Changes. *Referred to: Town Board, and filed with Town Clerk.*

March 4, 2015

Time Warner Cable – RE: TWC lauds Griffo and Magee for rural broadband leadership
Referred to: Town Board, and filed with Town Clerk.

March 6, 2015

Big Flats Business Association – RE: March 4, 2015 Meeting Minutes. *Referred to: Town Board and filed with Town Clerk*

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

Supervisor Fairbrother reports on:

- I-86 Project RFP to be approved March 30th
- Handbook has gone to HR Solutions for review
- Software update Andy Novus system in March
- Training on 365 and new software with a workshop meeting
- Update on water leaks
- Water Department – rates and consolidation of districts meet with Water Department
- Change the color of trucks from School bus yellow to silver or blue for water
- LED lighting
- Energy Bids Electric not gas at this time
- Supervisor Fairbrother will be at the GFOA conference in Albany March 25

Councilperson Giammichele made a motion, seconded by Councilperson Saglibene to adjourn the Town Board meeting at 5:53 p.m. All in favor, motion carried.

Date approved: _____ Linda Cross
Town Clerk